

FORWARD PLAN

November 2011 Edition

Commencement Date: 1 November 2011

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions and provides the opportunity for the public to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk) and directly via the link: http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180

The Plan will be published on the following dates during the 2011 / 2012 Council year:

Edition	Publication date
November 2011 edition	17 October 2011
December 2011 edition	16 November 2011
January 2012 edition	14 December 2011
February 2012 edition	18 January 2012
March 2012 edition	16 February 2012
April 2012 edition	19 March 2012
May 2012 edition	17 April 2012
June 2012 edition	18 May 2012

Introduction

By law, councils have to publish a monthly Forward Plan containing available details of all "Key Decisions" that they are aware of which will be taken by councillors or officers during the forthcoming four-month period.

As part of Barking and Dagenham Council's commitment to open government it has extended the scope of its Forward Plan so that it includes all known issues, not just "Key Decisions", that are due to be considered by its main decision-making bodies, as well as looking as far ahead as possible and not just at the next few months. Barking and Dagenham Council also recognises the importance of encouraging local people to have their say on the decisions that affect them, their families and the community as a whole.

Key decisions are defined as:

- (i) Those that form the Council's budget and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member-level meeting taking the decision (Barking and Dagenham does not delegate the taking of key decisions to officers)
- the projected date when the matter will be considered
- any groups/persons to be consulted before the matter is considered
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the matter under consideration

How you can have your say

Each entry in the Plan gives details of the main contact officer if you wish to make representations about the item or would just like some further information. Alternatively you can telephone Barking & Dagenham Direct on 020 8215 3000 (Monday to Friday, 8am - 6pm).

For details about Council meetings and to view the agenda papers (which are typically available a week before the meeting) visit http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories or contact Alan Dawson, Democratic Services Team Manager, Civic Centre, Dagenham RM10 7BN (Tel: 020 8227 2348, email: alan.dawson@lbbd.gov.uk)

Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180 (for items to be considered by the Cabinet) and

http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Cabinet) and http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Assembly), or by telephoning Alan Dawson on 020 8227 2348.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the supporting papers (if any) to be presented with the report and the ward(s) in the Borough that the issue relates to.

Columns 3 and 4 provide information on the individuals and groups, both internal and external, that are to be consulted on any proposals as well as how any such consultation will be carried out.

Column 5 gives the details of the main contact officer for the item.

MEETING DATES 2011 / 2012

Cabinet (commencing at 5.00pm at the Civic Centre, Dagenham except where stated)
22 Nov 2011
20 Dec 2011
17 Jan 2012
14 Feb 2012
20 Mar 2012
24 Apr 2012
22 May 2012

Assembly (commencing at 7.00pm at the Town Hall, Barking)
7 Dec 2011
22 Feb 2012
28 Mar 2012
16 May 2012

Decision taker/ Projected Date	Subject Matter Nature of Decision	Consultees	Consultation Process	Relevant Head of Service (to whom any representations should be made)
Cabinet: 22.11.11	Budget Monitoring 2011/12: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			
Cabinet: 22.11.11	HR Modernisation Project - Business Case for the Transfer of Functions to Elevate : Financial As part of the overall HR Modernisation project the Cabinet will be asked to consider proposals to transfer some functions of the HR service to Elevate • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Customer Services and Human Resources CMT Staff and Trade Unions	Circulation of draft report and meetings	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@l bbd.gov.uk)

Cabinet: 22.11.11	Highways Weed Control Collaborative Procurement Strategy: Financial The Cabinet will be asked to consider proposals to undertake a procurement exercise on behalf of East London Solution for the provision of weed control services • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment External London Boroughs of Havering Newham and Redbridge	Circulation of draft report and meetings	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)
Cabinet: 22.11.11	The Funding of Adult Social Care The Cabinet will be asked to consider the recommendations of the Dilnot report on the future funding of adult social care • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Health and Adult Services	Circulation of draft report	Karen Ahmed, Divisional Director of Adult Commissioning (Tel: 020 8227 2331) (karen.ahmed@lb bd.gov.uk)
Cabinet: 22.11.11	Proposed Amalgamation of Cambell Infant and Junior School to form Cambell Primary School: Community The Cabinet will be asked to consider proposals to support the amalgamation of a paired infant and junior school from the start of the Spring Term 2012 • Wards Directly Affected: Goresbrook • Additional documents to be considered alongside report: None.		Internal Cabinet Member: Children and Education Ward Members: Goresbrook External Governors and Staff of Schools Parents Carers Guardians of Pupils	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 22.11.11	Barking and Dagenham Community Engagement and Empowerment Strategy 2011-14: Community The Cabinet will be asked to consider proposals to adopt and approve the Community Engagement and Empowerment Strategy 2011-14 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Leader	Circulation of draft report	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)
Cabinet: 22.11.11	Disabled Adaptations Strategy: Community The Cabinet will be asked to consider proposals relating to new arrangements for delivering adaptations for older and disabled residents in the borough • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Health and Adult Services External Borough Residents	Circulation of draft report and meetings	Bruce Morris, Divisional Director, Adult Social Care (Tel: 020 8227 2749) (bruce.morris@lb bd.gov.uk)
Cabinet: 22.11.11	Memorandum of Understanding for Joint Working between the Council and NHS: Community The Cabinet will be asked to consider proposals for joint working with NHS Outer North East London Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Health and Adult Services Lead Member of the Health and Wellbeing Board	Circulation of draft report and draft memorandum	Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (anne.bristow@lb bd.gov.uk)

Cabinet: 22.11.11	Property Services Modernisation : Financial The Cabinet will be asked to consider future options for modernising and managing the Council's Property Services • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits PAASC Members	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 22.11.11	The Open Gateway Regeneration Initiative for Mark's Gate: Community The Cabinet will be asked to consider proposals by the Diocese of Chelmsford to implement a major regeneration initiative for Mark's Gate involving the redevelopment of the current Church site to provide a new multifunctional community hub for Mark's Gate • Wards Directly Affected: Chadwell Heath • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration Housing Ward Members: Chadwell Heath	Circulation of draft report and briefings	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)

Cabinet: 22.11.11	Shared Procurement of Oracle R12 Upgrade: Financial The Cabinet will be asked to approve proposals for the Council to upgrade its Oracle ERP system supporting finance, procurement and human resources services as the current system will not be supported from 2013. The proposal is to upgrade onto a common pan-London Local Government Oracle solution, the first phase to also include Lambeth, Lewisham, Croydon and Havering Councils, and to approve the required investment Vards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Cabinet Members: Customer Services and Human Resources; Finance, Revenues and Benefits Corporate Management Team External Participating Councils	Meetings and circulation of draft report	Katherine Maddock-Lyon, Divisional Director of Customer Strategy (Tel: 020 8227 5730) (katherine.maddo ck- lyon@lbbd.gov.uk)
Cabinet: 22.11.11	Budget Strategy 2012/13: Financial The Cabinet will be presented with a progress report on the budget setting process for 2012/13 and asked to consider appropriate proposals that would enable the Council to set a balanced budget for 2012/13 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Meetings and circulation of draft report	Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)

Cabinet: 22.11.11	Youth Offending Service Inspection The Cabinet will be presented with the outcomes of the	Internal Cabinet Member:	Circulation of draft report	Glynis Rogers, Divisional Director of
	 inspection of the Council's Youth Offending Service Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None. 	Health and Adult Services		Community Safety and Neighbourhood Services (Tel: 020 8227 2827) (glynis.rogers@lb bd.gov.uk)
Assembly: 7.12.11	Annual Report of the Barking and Dagenham Youth Forum 2011/12 [Annual Item] The Assembly will be presented with the annual report of the Barking and Dagenham (BAD) Youth Forum detailing activities and achievements of the Forum during 2011/12 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education	Circulation of draft report	Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk)
Cabinet: 20.12.11	Legal Services - Review of Shared Head of Service and Future Proposals: Financial The Cabinet will be asked to consider proposals for the future of the Legal Service following a review of arrangements agreed by the Cabinet on 25 January 2011 • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal: Cabinet Member: Leader's Portfolio CMT Trade Unions, Legal Service Management and Staff	Meetings and circulation of draft report	Stella Manzie, Chief Executive (Tel: 020 8227 2789) (stella.manzie@lb bd.gov.uk)

Cabinet: 20.12.11	Request for Purchase of Council Land for Place of Worship The Cabinet will be asked to consider proposals by the Gurdwara Association to purchase a piece of land adjacent to their premises in the currently vacant King William Street Quarter development to extend an existing Place of Worship and to provide community facilities • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Crime Justice and Communities Ward Members Abbey Thames	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.12.11	Budget Monitoring 2011/12: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 20.12.11	Debt Management and Write Off Quarterly Report In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.12.11	Leftley Estate - Approval of Conservation Area and Removal of Permitted Development Rights: Community The Cabinet will be asked to approve the designation of the Leftley Estate as a Conservation Area and recommend to the Assembly the making of an Article 4 Direction to remove certain permitted development rights within the Leftley Estate Conservation Area • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None.	Internal Lead Members: Regeneration; Culture and Sport Ward Members: Longbridge External Local residents	Meetings and circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.12.11	The Policies and Strategies of the Assurance and Risk Division The Cabinet will be asked to consider and approve the policies and strategies that are the responsibility of the Assurance and Risk Division • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits	Circulation of draft report	Sandy Hamberger, Divisional Director Assurance and Risk (Tel: 020 8227 2115) (sandra.hamberg er@lbbd.gov.uk)

Cabinet: 20.12.11	Cashiers Modernisation (Phase 1): Financial The Cabinet will be asked to consider proposals to close the cashiers office at Barking Learning Centre (BLC) as part of the modernisation of cashiers • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits Staff External Residents	Meetings Briefings and circulation of questionnaires	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.12.11	Review of Responsibilities for Naming of Roads and Buildings: Community The Cabinet will be asked to consider whether changes are necessary to the current responsibilities for naming and renaming of roads and buildings • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.			Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.12.11	Housing Policy - Management Transfers/Successions/Concessionary Offers: Community The Cabinet will be asked to consider revised policy proposals in respect of Management transfers and Successions • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing External Council Tenants	Meetings and circulation of draft report	Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)

Cabinet: 20.12.11	Undergraduate Bursary Programme: Financial The Cabinet will be asked to consider proposals to make financial assistance available to residents seeking admission to university but prevented from doing so by their economic circumstances • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education External Secondary Headteachers	Circulation of draft report and briefings	Alan Lazell, Head of Skills, Learning and Employment (Tel: 020 8227 4831) (alan.lazell@lbbd.gov.uk)
Cabinet: 20.12.11	Calculation and Setting of the Council Tax Base for 2012/13: Framework [Annual Item] Each year the Council is required to approve its Council Tax Base as part of the process for setting the Council Tax for the following year The Cabinet will be asked to agree the Council Tax Base for 2012/13 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance, Revenues and Benefits	Circulation of draft report Meetings	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.12.11	Budget Strategy 2012/13: Financial The Cabinet will be presented with a progress report on the budget setting process for 2012/13 and asked to consider appropriate proposals that would enable the Council to set a balanced budget for 2012/13 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Meetings and circulation of draft report	Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)

Cabinet: 17.1.12	Transfer of Land to 66 Hulse Avenue The Cabinet will be asked to consider proposals to transfer a piece of land to 66 Hulse Avenue for parking which was lost due to the closure of Hulse Avenue Wards Directly Affected: Longbridge Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education Ward members: Longbridge CMT	Circulation of draft report	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Cabinet: 17.1.12	Budget Monitoring 2011/12: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			

17.1.12 Strategy : Community Cabinet Member:	circulation of draft Divisional report and strategy Director of	
	TIEDON AND SHAIEDV TIMECTOLOL	
The Cabinet will be asked to consider proposals to adopt a Sport and physical activity strategy that will provide a	Culture and Sp (Tel: 020 8227	
strategic framework to support improvements in the level of participation in sport and physical activity in the Borough	3576) (paul.hogan@l	
Barking and Dager		
Community Sport a		
Wards Directly Affected: All Wards Physical Activity		
Additional documents to be considered alongside Network (CSPAN)		
report: None. Local Sports Clubs	3	
Sport England		
Mayor of London Pro Active East Lor	ndon	
Cabinet: Community Infrastructure Level Preliminary Draft Charging Internal	Circulation of draft	
17.1.12 Schedule	report Divisional	
Cabinet Member:	Director of	
The Cabinet will be asked to consider proposals to allow Regeneration	Regeneration a	and
for consultation on the Community Infrastructure Levy	Economic	
Preliminary Draft Charging Schedule which is a new	Development	,
system of developer contributions intended to supplement other public sector revenue streams External	(Tel: 020 8227 2443)	
NHS Barking and	(jeremy.grint@	ollhh
Dagenham	d.gov.uk)	,100
Wards Directly Affected: Not Applicable		
 Additional documents to be considered alongside report: None. 		

Cabinet: 17.1.12	Term Contract for Asbestos Removal and Management in Non Domestic Properties 2012-2016: Financial The Cabinet will be asked to consider proposals to tender the contract for Asbestos removal and management in Non Domestic properties for the period 2012 - 2016 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits	Circulation of draft report and meetings	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 17.1.12	Term Contract for Asbestos Surveying and Analysis in Non Domestic Properties 2012 -2016: Financial The Cabinet will be asked to consider proposals to tender the contract for Asbestos surveying and analysis in Non Domestic Properties for the period 2012 - 2016 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits	Circulation of draft report and meetings	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)

Cabinet: 17.1.12	Estate Renewal: Goresbrook Village Delivery and Disposal: Financial The Cabinet will be asked to consider proposals for the preferred development site for Goresbrook Village Estate Renewal • Wards Directly Affected: Thames • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Regeneration Housing Ward Members: Thames External Local Community Goresbrook and Castle Green	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 17.1.12	Adoption of Joint Waste Development Plan Document : Community The Cabinet will be asked to recommend the Joint Waste Development Plan Document to the Assembly for adoption • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 17.1.12	Affordable Housing Development -Cultural Industries Quarter, Barking: Community The Cabinet will be asked to consider proposals for the potential delivery of affordable rented housing in partnership with Bouygues UK and AVIVA • Wards Directly Affected: Gascoigne • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration Ward Members: Gascoigne	Circulation of draft report	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)

Cabinet: 17.1.12	Corporate Grants and Commissioning Programme 2012/13: Community The Cabinet will be asked to consider proposals to approve grants under the Corporate Grants Programme for 2012/13 and commissions for the Corporate Grants Programme for three years from 2012-2015 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Crime Justice and Communities	Circulation of draft report and meetings	Karen Ahmed, Divisional Director of Adult Commissioning (Tel: 020 8227 2331) (karen.ahmed@lb bd.gov.uk)
Cabinet: 17.1.12	Penalty Charge Notices - Cancellation and Payment Arrangements The Cabinet will be asked to agree proposals for a single policy on cancellation and writing off of Penalty Charge Notices • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Crime Justice and Communities Corporate Management Team (CMT)	Circulation of draft report	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)
Cabinet: 17.1.12	Budget Strategy 2012/13: Financial The Cabinet will be presented with a progress report on the budget setting process for 2012/13 and asked to consider appropriate proposals that would enable the Council to set a balanced budget for 2012/13 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Meetings and circulation of draft report	Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)

Cabinet: 14.2.12	Budget Monitoring 2011/12: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			
Cabinet: 14.2.12	Barking Station Masterplan Supplementary Planning Document : Community	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and
	The Cabinet will be asked to recommend the Barking Station Masterplan Supplementary Planning Document to the Assembly for approval	Ward Members: Abbey Gascoigne		Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb
	 Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None. 	External London Thames Gateway Development Corporation		d.gov.uk)

Cabinet: 14.2.12	Revised Single Equalities Scheme : Community	Internal	Circulation of draft report	Karen Ahmed, Divisional
	The Cabinet will be asked to consider and agree the revised Single Equalities Scheme in light of changed legislation and refreshed data analysis	Cabinet Member: Crime Justice and Communities	·	Director of Adult Commissioning (Tel: 020 8227 2331)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 	CMT Equality Diversity and Inclusion group Staff Group Trade Unions		(karen.ahmed@lb bd.gov.uk)
		External		
		Residents Disability Faith and Black Ethnic Minority Groups		
Cabinet: 14.2.12	LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents : Community	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic
	The Cabinet will be asked to recommend that the Assembly approves these documents			Development (Tel: 020 8227 2443)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			(jeremy.grint@lbb d.gov.uk)

Cabinet: 14.2.12	Confirmation of Non Immediate Article 4 Direction : Community The Cabinet will be asked to recommend that the Assembly confirm the Article 4 Direction Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 14.2.12	Proposed Establishment of an Additional Resource Provision at Ripple Primary School: Community The Cabinet will be asked to consider proposals for the establishment of an additional resource provision at Ripple Primary School for pupils with statements of Special Educational Needs from the start of the academic year 2012/13 • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education External Governors of Schools Parents Carers and Guardians of Pupils	Circulation of draft report Meetings and publication notices	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Cabinet: 14.2.12	Housing Revenue Account (HRA) Business Plan: Community The Cabinet will be asked to consider proposals relating to the HRA Business Plan and Investment Programme to be adopted under the new HRA self financing regime from 1 April 2012 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration External Tenant and Resident Forums	Circulation of draft report	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)

Cabinet: 14.2.12	Housing Strategy: Community The Cabinet will be asked to recommend the Housing Strategy 2012-2017 to the Assembly for approval Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration External Residents Tenant and Resident forums	Circulation of draft reports Meetings	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 14.2.12	Fees and Charges 2012/13: Framework [Annual Item] The Cabinet will be asked to consider and approve the proposed fees and charges for 2012/13 for all council services • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Leader Finance Revenues and Benefits Customer Services and Human Resources	Meetings and circulation of draft report	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 14.2.12	Housing Revenue Account Estimates and Review of Rents and other Charges: Financial [Annual Item] The Cabinet will be asked to consider proposals to the level of tenants rent and service charges and associated arrangements to achieve the prudent management of the HRA for providing services to the Council's tenants and leaseholders for the forthcoming financial year • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing	Circulation of draft report and routine briefings	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)

Cabinet: 14.2.12	Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item] Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and fiancing to be measured The Cabinet will be asked to recommend the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators to the Assembly for approval Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.		Internal Cabinet Member: Finance Revenues and Benefits CMT	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 14.2.12	The Council's Budget Medium Term Financial Strategy and Council Tax 2012/13: Financial [Annual Item] The Council has to statutorily approve a level of Council Tax each year. The Cabinet will be asked to propose to the Assembly a Council Tax for 2012/13 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 14.2.12	The Capital Programme: Framework [Annual Item] On an annual basis the Council needs to approve a revised capital programme for a period of four years. This is to enable the appropriate long term planning of investment for the Council The Cabinet will be asked to propose a capital programme for 2011/12 to 2014/15 for approval by the Assembly • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 14.2.12	Budgetary Framework 2012/13: Framework [Annual Item] The Cabinet will be asked to consider the budgetary proposals 2012/13 and recommend them to the Assembly for approval Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal All Cabinet members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Assembly: 22.2.12	Standards : Future Arrangements	Internal	Circulation of draft report and meetings	Tasnim Shawkat, Divisional
	The Government is proposing the disbandment of the national Standards regime as part of its Decentralisation and Localism Bill. The Assembly will be asked to consider	Cabinet Member: Leader	report and meetings	Director of Legal & Democratic Services
	the recommendations of the Standards Committee in respect of local arrangements	Standards Committee Members		(Tel: 020 8227 2114) (tasnim.shawkat
	 Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None. 	Corporate Management Team (CMT)		@lbbd.gov.uk)
Assembly: 22.2.12	Barking Station Masterplan Supplementary Planning Document : Community	Internal Cabinet Member:	Circulation of draft report	Jeremy Grint, Divisional Director of
		Regeneration		Regeneration and
	The Assembly will be asked to approve the Barking Station Masterplan Supplementary Planning Document which will form part of the Council's Local development Framework	Ward Members: Abbey Gascoigne		Economic Development (Tel: 020 8227 2443)
	 Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None. 	External		(jeremy.grint@lbb d.gov.uk)
		London Thames Gateway Development Corporation		

Assembly: 22.2.12	Leftley Estate - Approval of Conservation Area and Removal of Permitted Development Rights: Community The Assembly will be recommended to approve the making of an Article 4 Direction to remove certain permitted development rights within the Leftley Estate Conservation Area • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None.	Internal Lead Members: Regeneration; Culture and Sport Ward Members: Longbridge External Local residents	Meetings and circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Review of Responsibilities for Naming of Roads and Buildings: Community The Cabinet will be asked to consider whether changes are necessary to the current responsibilities for naming and renaming of roads and buildings The Assembly will be asked to consider approving the changes to the constitution recommended by the Cabinet • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.			Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Adoption of Joint Waste Development Plan Document : Community The Assembly will be asked to adopt the Joint Waste Development Plan Document Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)

Assembly: 22.2.12	LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents: Community The Assembly will be asked to approve these documents Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Confirmation of Non Immediate Article 4 Direction: Community The Assembly will be asked to confirm the Article 4 Direction to take effect from 4 May 2012 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Housing Strategy: Community The Assembly will be asked to approve the Housing Strategy 2012-2017 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration External Residents Tenant and Resident forums	Circulation of draft reports Meetings	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)

Assembly: 22.2.12	Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item] Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and fiancing to be measured The Assembly will be asked to approve the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.		Internal Cabinet Member: Finance Revenues and Benefits CMT	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Assembly: 22.2.12	The Council's Budget Medium Term Financial Strategy and Council Tax 2012/13: Financial [Annual Item] The Council has to statutorily approve a level of Council Tax each year. The Assembly will be asked to approve the Council Tax for 2012/13 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet Members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Assembly: 22.2.12	 The Capital Programme: Framework [Annual Item] On an annual basis the Council needs to approve a revised capital programme for a period of four years. This is to enable the appropriate long term planning of investment for the Council The Assembly will be asked to approve the capital programme for 2011/12 to 2014/15 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 	Internal All Cabinet Members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Assembly: 22.2.12	Budgetary Framework 2012/13 : Framework [Annual Item] The Assembly will be asked to approve the Councils budget for 2012/13 financial year • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 20.3.12	Budget Monitoring 2011/12 : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			
Cabinet:	Barking and Dagenham Cultural Strategy : Community	Internal	Meetings and	Paul Hogan,
20.3.12			circulation of draft	Divisional
	The Cabinet will be asked to consider proposals to adopt a	Cabinet Member:	report and strategy	Director of
	Cultural Strategy which will enable more local people to see and participate in the arts and support the	Culture and Sport		Culture and Sport (Tel: 020 8227
	development of the creative industries sector in the	External		3576)
	Borough			(paul.hogan@lbb
		Broadway Theatre		d.gov.uk)
		Local Arts organisations		
	Wards Directly Affected: All Wards	Arts Council England		
	 Additional documents to be considered alongside report: None. 	Mayor of London		

Cabinet: 20.3.12	Council Plan and Medium Term Financial Strategy: Community The Cabinet will be asked to recommend the Council Plan and Medium Term Financial Strategy to the Assembly for adoption Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Members CMT	Circulation of draft report and meetings	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)
Cabinet: 20.3.12	Debt Management and Quarterly Write Off Report In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.3.12	Expansion of St Joseph's Catholic Primary School (Dagenham): Community The Cabinet will be asked to consider proposals for the expansion of St Joseph's Catholic Primary School Dagenham to move from one and a half forms of entry to two forms of entry in Reception Year from the start of the Spring Term 2012 • Wards Directly Affected: Heath • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education External The School Governing Body Parents Carers and Guardians	Circulation of draft report and meetings	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 20.3.12	Re tendering of Five Children's Centre Day Nurseries The Cabinet will be asked to approve the re-tendering of five Children's Centre Day Nurseries – Eastbury, Ford Road, Furze, Leys and Wellgate • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education Ward Members: Chadwell Heath Eastbury Village Whalebone	Circulation of the draft report	Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk)
Cabinet: 20.3.12	Calendar of Meetings [Annual Item] The Cabinet will be asked to agree the principles around the drawing up of the Calendar of Meetings for the 2012/13 Municipal Year • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Leader	Circulation of draft report	Tasnim Shawkat, Divisional Director of Legal & Democratic Services (Tel: 020 8227 2114) (tasnim.shawkat @lbbd.gov.uk)
Assembly: 28.3.12	Council Plan and Medium Term Financial Strategy: Community Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Members CMT	Circulation of draft report and meetings	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)

Cabinet: 24.4.12	Budget Monitoring 2011/12 : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
	 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. 			
Cabinet: 24.4.12	School Admissions Criteria for 2013/14 Academic Year - Barking Abbey and Robert Clack Comprehensive Schools: Community The Cabinet will be asked to approve the proposed admissions criteria for Barking Abbey and Robert Clack Comprehensive School for 2013/14 following a public consultation exercise • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Education External Headteachers and Governing Bodies of the two schools; Local residents	Circulation of draft report; Public consultation via Council website and public notices	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 22.5.12	Revenue and Capital Provisional Outturn 2011/12 : Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenues and Benefits CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 12.6.12	Debt Management and Write Off Quarterly Report In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance Revenue and Benefits	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)